

What's New in the Invoice Hub (2026 Update)

Last Modified on 19/06/2026 7:03 am AEST

The Invoice Hub on the StrataMax Portal was refreshed in January 2026. If you approved invoices in the old version, here's what's changed.

Approving is now two steps, not three

Select the invoices you want to approve (tick the checkbox, or click anywhere on the line), then click *Approve Selected*. The number of selected invoices shows on the button. The previous extra confirmation step has been removed to speed things up.

Refresh Settings **Approve Selected**

Invoice Hub

▲ A potential duplicate invoice was detected.

▲ You have outstanding invoices awaiting your approval.

-- Filter by Building -- x Filter... x Remember

☰ **Approve Selected** 2 selected Sort by: Invoice Date ↑ Show: Mine Active **All** ^

1	Creditor	Invoice Date	Amount	Invoice Number	Expense Account
<input checked="" type="checkbox"/>	▲ DIY Pool Cleaning	28/11/2025	\$330.00	678	GARDEN & GROUNDS

Building Craig Keep (354235)
Invoice Number 678
Creditor Name DIY Pool Cleaning
Creditor Number 08200133
Work Order Number
Current Year Actual \$1,060.00
Current Year Budget \$5,000.00

Creditor Invoice Line Items

GARDEN & GROUNDS (13905)	\$330.00
Pool Maint	

🕒 Invoice Submitted for approval. 28/11/2025 1:19 PM
🕒 Trevor Jones added to approval layer 1.
🕒 Craig Jeffcoat added to approval layer 1.
🕒 Kahlia Jeffcoat added to approval layer 1.
🕒 Bob Bob added to approval layer 1.
🕒 Trevor Jones approved. 28/11/2025 1:37 PM

🗨️ Trevor Jones 28/11/2025 1:45 PM
@Craig Jeffcoat Can you approve urgently so this can be paid.

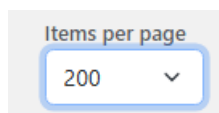
Better history

- The hub keeps your approved-invoice history for the current and previous financial year.
- New approvers can now see invoices approved before they were added.
- If a building changes managers and both use the Invoice Hub, the approval history is retained.

Some newer buildings, or buildings that recently changed managers, may show less history.

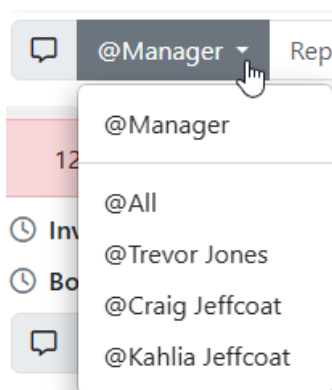
New views and filters

- *Mine* - invoices waiting for your approval.
- *Active* - all invoices currently awaiting approval (you may already have approved some).
- *All* - everything uploaded for approval in the last two financial years; this is where you view history, and approved invoices show a tick.
- Tick *Remember* to keep your chosen view next time. You can also sort (date, creditor, amount and more), filter by building if you approve for several, and show up to 200 per page.



Queries instead of rejecting

To question an invoice rather than approve it, expand the invoice, click *Start Discussion*, and direct it to @Manager, a specific approver, or All. Raising or replying to a query puts the invoice on hold until it's resolved.



Email notifications you can control

In *Settings* you can turn Invoice Hub email notifications on or off (invoice submissions, outstanding invoices, and invoice messages).

Invoice Hub User Settings

Receive Email Notifications

i Email notifications from Invoice Hub such as invoice submissions, outstanding invoices and invoice communications are turned on.

Close

Save



Want the full walkthrough? See [Invoice Hub Approver Instructions](#) and [Invoice Hub Troubleshooting](#).